

MEWPS FOR MANAGERS TRAINING PROGRAMME**MEWPS FOR MANAGERS
TRAINING PROGRAMME****DURATION: 1 Day****Course to be run by a Senior Instructor****Maximum 10 People****COURSE ENTRY CRITERIA**

All applicants should be should be physically fit, in good health and should, generally, not have problems with eyesight or hearing, heart disease, high blood pressure, epilepsy, fear of heights / vertigo, giddiness / difficulty with balance, impaired limb function, alcohol or drug dependence or psychiatric illness. It is, however, desirable (but not mandatory) that applicants should be literate.

AIM

To instruct a supervisor/manager what is required to prepare for and safely co-ordinate various types of Mobile Elevating Work Platforms (MEWPs) within their control.

OBJECTIVES***At the end of the course the candidate will:***

- Be aware of the relevant Health and Safety regulations
- Be aware of accident prevention and control
- Be aware of the needs regarding personnel protection.
- Be aware of the need to refer to the machine Operating Manual
- Be aware of the implications of a hire contract.
- Be aware of the need for familiarisations.

THEORY

The candidate should know:

- The requirements for pre-use checks and daily maintenance to be carried out prior to commencing work.
- The regulations relevant to MEWP usage.
- The correct emergency procedures, capacities and limitations to enable safe operation.
- Correct selection of MEWP,
- Correct selection of fall protection equipment.

MEWPS FOR MANAGERS TRAINING PROGRAMME**THE PROGRAMME WILL CONSIST OF THE
FOLLOWING SUBJECTS**

1. **INTRODUCTION**
Content, Facilities, IPAF & PAL Card overview and Pre-course theory test.
2. **MACHINE CLASSIFICATION**
1a / 1b / 3a / 3b / IAD / MC / 2a and 2b
3. **TYPES OF MACHINES**
Structural parts, Diesel, electric, bi-fuel, bi-energy
Articulated, Telescopic, 'X type Scissor', Sigma type
4. **USE**
History of Mobile Elevating Work Platforms
Suitability of machine to task
5. **HEALTH AND SAFETY AT WORK ACT 1974**
Employer / Employee responsibilities
6. **PROVISION AND USE OF WORK EQUIPMENT REGULATIONS 1998**
Brief overview of regulations:
 - Part 2 General
 - Reg. 4 Suitability
 - Reg. 5 Maintenance
 - Reg. 6 Inspection – Competent persons

 - Reg. 8 Information & Instruction

 - Reg. 9 Training- IPAF**

 - Reg. 17 Controls**
 - Part 3 Mobile Work Equipment
 - Reg. 25 Employees carried on Mobile Work Equipment**

 - Reg. 26 Rolling over of Mobile Work Equipment**

 - Reg. 28 Self-propelled work equipment**
7. **LIFTING OPERATIONS AND LIFTING EQUIPMENT REGULATIONS 1998**
Brief overview of regulations:
 - Reg. 5 Lifting equipment used for lifting persons
 - Reg. 6 Positioning and installation
 - Reg. 7 Marking of lifting equipment
 - Reg. 8 Organisation of lifting operation- MEWP Managers and Supervisors
 - Reg. 9 LOLER's
 - Reg. 10 Reports & defects

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8. **MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS (MHSWR) 1999**
Risk Assessments etc...
9. **PERSONAL PROTECTIVE EQUIPMENT (PPE) AT WORK REGULATIONS 1992**
Helmets, warm/wet weather clothing, harnesses
10. **WORK AT HEIGHT REGULATIONS 2004**
Competent person
Planning
Supervision
Schedule 3 Regulation 8(b) Requirements for Working Platforms
11. **ADDITIONAL REGULATIONS**
Construction Design and Management (CDM) Regulations 1994
The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1985
The Control of Substance Hazardous to Health (COSHH) Regulations of 1988
12. **MOBILE ELEVATING WORK PLATFORMS - OPERATOR (driver) TRAINING BS ISO 18878:2004**
13. **BS 8460:2005 SAFE USE OF MEWPS – CODE OF PRACTICE**
14. **PRACTICAL VIEW OF MACHINE (Optional)**
Brief look at machines to give an insight to some of the hazards related to a machine.
15. **DELIVERY OF MACHINES**
Delivery note
Familiarisation / handover between parties
Procedure on customer not being on site
Use of IPAF the Log books.
16. **THEORY TEST**
Individual written tests with explanation of pass requirements.
Failure means applicant will have to re-sit the course on another day.
17. **COURSE EVALUATION**
Course Evaluation and close.

A certificate and not a PAL card will issued for candidates who don't have an IPAF Operator / Demonstrator or Instructor licence.